Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SILIGURI B.ED. COLLEGE**
Name of the head of the Institution	**DR. BIBHUTI BHUSAN SARANGI**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03532581566**
Mobile no.	**8900284340**
Registered Email	**slg_bedclg@yahoo.co.in**
Alternate Email	**siliguribedcollegeonline@gmail.com**
Address	**Baramohan Singh Jote, Shivmandir, P.O.-Kadamtala, PS-Matigara, PIN-734011**
City/Town	**Siliguri**
State/UT	**West Bengal**
Pincode	**734011**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**DR. NITYAGOPAL MONDAL**
Phone no/Alternate Phone no.	**03532581566**
Mobile no.	**9475264322**
Registered Email	**siliguribedcollege.iqac@gmail.com**
Alternate Email	**ngopalmondal74@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://siliguribedcollege.com/userfiles/file/iqac/AQAR-17-18-Report.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.siliguribedcollege.com/userfiles/file/Academic%20Calender%202017-18.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**76.40**	**2007**	**31-Mar-2007**	**30-Mar-2012**
2	**B**	**2.45**	**2016**	**11-Jul-2016**	**10-Jul-2021**

6. Date of Establishment of IQAC

01-Jul-2011

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Feedback Analysis of Stakeholders	08-Jul-2019 14	100
Meeting minutes of IQAC	02-Jul-2019 365	11
Institutional Audit	10-Dec-2019 2	5
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

According to NCTE requirement, four new full time permanent Assistant Professors have joined in our college.

WBUTTEPA approved Dr. Nita Mitra, Associate Professor as co-guide in Research work.

Two papers by our faculty are published in UGC approved journal.

Library was upgraded with KOHA software.

According to the NCTE requirement, the college installed Biometric Attendance from the session.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To submit requisition for new teacher to the Higher Education Department, Govt. of west Bengal	Accepted and recommended to join four new Assistant Professors in our College
Approval of Research work at RBU by Sri. Sourav Das, Assistant Professor, Siliguri B. Ed. College	Approved and encouraged to continue his research work at RBU
To renovate Ladies hostel	Proposal placed in the building and finance sub committee
To expand and reorientation of library	Proposal placed in the building subcommittee
To start canteen facilities on the college campus	Proposal placed to the principal
To initiate MIS	Proposal placed to the principal
To upgrade internet facilities	Up gradation done
To encourage faculty in publication and research work	Done
To renovate Ladies hostel	Proposal placed in the building and finance sub-committee
To participate at State Level Mock Parliament	Participated by the Student trainees at State Level Mock Parliament.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	04-Aug-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes

Date of Visit	28-Jun-2016

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	**2019**
Date of Submission	**03-Jan-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The college operates a MIS partially. The college maintains a register regarding the basic information , admission and term end result of year wise trainees. The admission system is done online through software. The college maintains a register in which semester wise result of the trainees are recorded. Some basic entries regarding students' information are done on the computer also. However the college is planning to have a more structured MIS from the next session.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Based on the meetings of the Teachers' Council and Academic Council held at the beginning of the session, syllabus for the current academic session are distributed among the faculty members. After getting the approval of the Principal a well-constructed time table is prepared in consultation with IQAC incorporating the academic as well as other curricular activities. Classes are held as per the schedule under the supervision of Academic Committee and IQAC and necessary substitute arrangements are done in absence of any faculty. The College offers a rich library with an open access system which remains open till late afternoon. For the effective transaction of the curriculum, the teaching-learning process includes both the conventional and the advanced teaching-learning approaches, Paper Presentation and Seminar by the students, Group Discussion, Field Trip and Excursion, Distribution of assignments by the teachers, etc. Special talks by resource persons are also organized. Regular class tests and tutorials are conducted and regular assessments are done to monitor the improvement of the trainees. Remedial classes are also conducted based on the performance. The internal assessments of the trainees are purely done on the basis of the performance and submission done by the trainees. Departments maintain the detailed record of the classes and assessments. College administration also keeps a vigilant eye on the entire process, trainees' needs and also keeps record of the different activities of the College regarding teaching-learning, development and improvements of different methods of effective curriculum delivery and other co-curricular activities. Prior to the teaching internship the concerned subject teachers regularly sit with the trainees in order to guide them to prepare learning designs, to make relevant teaching aids, to use tools of educational technology wherever possible. During internship supervisor teachers regularly visit the schools where trainees are deputed, assess the classes taken by the trainees, give

> essential feedback in record-cum-comment books and report to the Principal regarding their experience. The Governing Body of the College sits on a regular basis with the teaching faculty. The IQAC keeps monitoring over all these matters and suggests measures for improvement.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	**Teacher Training**	**01/07/2015**

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	**Teacher Training**	**50**
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
For the academic year 2017 to 2018, students' feedback is sought from around 100 students about the curriculum. Majority of the student population (86) agreed that the curricular area is very much challenging and the allocation of credits is appropriate in relation to the level of course work. The curriculum is very good- opined 27 of the students. Many others (59) accepted the curriculum as a good one. Co curricular activities form the most important component of a teacher education programme. More than 80 students expressed their high satisfaction with the co curricular activities organized in this college. Almost 80 of the students strongly agreed that that the syllabus is covered by the teachers on time and the quality of teaching-learning is very good. Again, very close to 80 of the students are highly satisfied with the facilities available from the library. More than 60 of the students are highly satisfied with the ICT options available in this college. The infrastructure of the college has been of much satisfaction with 89 of the students. Even for the rest 11 the infrastructure is satisfactory. The graphical representation of the responses of the students in different parameters are given below.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Teacher Training	50	1050	50
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	50	0	8	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
7	7	5	3	2	1
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

we have dedicated the first day in orienting the new comers. There, the method subject teachers were introduced as the mentors of the student-trainees of the respective method subjects. The mentor of a method subject group gives scope for close and friendly interactions of the student-trainees with the mentor and among themselves as

well. The mentor took care of individual difficulties proactively and also when those were reported to the mentor. Specifically, the mentor identified the academic levels of the student trainees, e.g. whether they had crossed U.G. level or the P.G. level. Accordingly, the student-trainees were placed in different schools having different standards of students. In many cases, the student trainees faced problems in maintaining class discipline. The mentors provided tips for managing such situations and discussed with the management of the school for overcoming the challenge. In some other situations, which occur in every session, the student-trainees faced difficulty in getting sufficient number of classes for executing the target number of lessons. The role of mentors was crucial in such cases. Mentors also helped the trainees in preparing low cost teaching aids and using other technologies in education. They helped in developing different skills like how to introduce the lesson, art of questioning, presenting a lesson in a lucid way etc. through micro teaching and simulated teaching following different methods. They also play the role of career counsellor and play the role liaison officer between job seeking pass-outs and schools nearby having vacant posts.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
50	7	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	8	6	4	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	06001	4	04/06/2018	03/12/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Continuous Evaluation System is conducted following the university guidelines. Following reforms have been initiated: At the beginning of the academic session students were oriented about the continuous internal evaluation The College lays equal importance on the performance of the students in every category of the assessment. Class tests are conducted regularly. Students who are found to be exceptionally weak are given special attention and are being paid extra care by providing remedial classes. As per the assessment students are given suggestions for further improvement. During PowerPoint Presentations trainees are guided how to enhance their communication skills. Remedial classes are allotted for further guidance, if any. Change of format for online assignment preparation (Imparting detailed guidance regarding online presentation, mode of delivering assignment through ppt and other virtual

mode).

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared as per the university (WBUTTEPA) guidelines and norms. At the beginning of each session the academic council of the college finalizes the academic as well as the co curricular activities and hand over the trainees an academic booklet containing all activities with tentative date /period. The academic booklet also contains the guidelines for the pattern for submission of assignments, seminar presentation, group presentation, practicum writing. It also provides the basic format for preparing Learning Design of pedagogical subjects, execution schedule for both micro teaching and teaching internship programme.The academic calendar displays the tentative examination schedule of the university also. However the final schedule is provided by the University prior to the examination. This schedule is posted in the trainees' group, college notice board and website. Each department follows formative (CCE) evaluation in various forms such as tutorials, group discussions, peer group collaboration etc. Special care is provided for slow learners and poor performers through remedial teachings, individual mentoring etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.siliguribedcollege.com/userfiles/file/2.6.1%20AQAR%20PROGRAMME%20AND%20COURSE%20OUTCOME.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
06001	BEd	Teacher Training	44	44	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

No Data Entered/Not Applicable !!!

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :				
Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**0**	**1**	**0**	**0**
Presented papers	**1**	**1**	**0**	**0**
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Environmental Awareness Programme	**College**	**6**	**100**
TEACHERS' TRAINING PROGRAMME IN WORKSHOP MODE FOR SCIENCE, MATHEMATICS AND GEOGRAPHY TRAINEES	**North Bengal Science Centre**	**4**	**16**
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant

Internship	School Internship	Krishnamaya Memorial Nepali High School, Subhamaya Suryanarayan Hindi High School, Atharakhai Balika Vidyalaya, Iswarchandra Vidyasagar High School, Sri Narasingha Vidyapith.	01/08/2018	30/11/2018	50
Institutional Visit for practicum on Inclusive Education	Data collection on Special children and Infrastructure .	North Bengal Handicapped Rehabilitation Society	Nill	Nill	50
Institutional Visit for practicum on Language Across Curriculum	Data collection on communication problem among the bilingual learners.	Buddha Bharati High School	Nill	Nill	50

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6324	Nill	156	39604	6480	39604
Reference Books	411	Nill	36	45313	447	45313
e-Books	51746	5900	Nill	Nill	51746	5900
Journals	1452	Nill	56	23895	1508	23895
e-Journals	2476	5900	Nill	Nill	2476	5900
Digital Database	1	5900	Nill	Nill	1	5900
CD & Video	90	Nill	Nill	Nill	90	Nill
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	30	1	10	0	0	5	11	250	1
Added	0	0	0	0	0	0	0	0	0

Total	30	1	10	0	0	5	11	250	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

250 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1	73850	Nill	15049

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Well Established Library: The college library is quite rich in reading resources. The library has an Advisory Committee in the form of a library sub-committee which holds meetings at regular intervals for supervising, advising, assessing needs and taking measures for overall development and smooth running of the library. The library has a rich collection of books- syllabus based books, reference books, literary works, books on contemporary issues. Books are catalogued. The teaching faculty, staff and trainees can directly access books from the stack and issue the same as per their requirements. Books purchased from various projects are kept separately in the library. The library has subscriptions to a number of well reputed journals. Stock verification is done regularly. Pest Control measures are undertaken. Fire extinguishers are also kept in the library as a part of safety measures. Computers are installed in the library for cataloguing systems and also to facilitate the reading and research related activities in the library. An Internet facility is also provided in the library. Moderate sitting arrangements are maintained in the library for reading purposes. Purchas one Desktop with KOHA software for automation of library. It will be installation as early as possible. Gymnasium: The college has a well-furnished as well as well-equipped gymnasium to promote physical fitness and health awareness among its staff and trainees. Power backup: The college has a well-managed electricity system. In cases of power cut the generator provides the power backup to continue uninterrupted power supply. Multipurpose Hall: The college has two multipurpose halls- one at ground floor and another at second floor each with capacity to sit 125. The halls are with enough windows, lights and fans. The halls have an entrance and exit system. These meet the needs of both college activities as well as extension and community services. At the institutional level, all cultural and educational programmes are held here. Ladies' Common room: The college has a common room with an attached washroom for female trainees. Play Ground: The college has its own large playground. The entire campus including the playground is well protected by very well-built boundary walls. The annual sports meet is held here. Trainees and staff utilize it throughout the year also. Apart from that, the college makes this resource accessible to local people also. They utilize it for various purposes. Football tournaments, cricket matches, volleyball competitions are organised by local bodies for the local community. Women's hostel: The college has a well-built women's hostel to

facilitate women trainees' accommodation issues. The hostel has enough rooms, dining hall, wash rooms, garden etc. with pure drinking water, electricity and other facilities. Drinking water: The college has 24 hours running water facility. Besides, it has 5 Aquaguards including one cooler cum water purifier. Computer Lab: The college has a well-developed computer lab with an internet facility. The teacher in charge of the computer lab looks after the lab. There is a separate course dedicated to ICT in the curriculum. Internet facility: The college provides internet facility

http://www.siliguribedcollege.com/userfiles/file/maintainance%20of%20physical%20facilities%202018-19.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentorship	01/05/2019	50	College
International mother Language Day	21/02/2019	100	All faculty members
Personal Counselling and mentoring	10/04/2019	100	Institutional
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	**1**	**B.Ed.**	**Teacher Training**	**University of North Bengal**	**Ph.D.**
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	**3**
SET	**2**
GATE	**2**
Any Other	**4**
[View File](#)	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
The college Annual sports Meet	**Institutional**	**95**
Indoor games Competition	**Institutional**	**40**
College Foundation day	**Institutional**	**92**
Freshers' Welcome	**Institutional**	**82**
Rakhi bandhan utsav	**Institutional**	**85**
Independence Day	**Institutional**	**92**
Teacher's Day	**Institutional**	**92**
World Environment Day	**Institutional**	**80**
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for	Number of awards for	Student ID number	Name of the student

			Sports	Cultural		

<div align="center" style="color:red">No Data Entered/Not Applicable !!!</div>

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a Students' Union whose members are elected by the trainees for one academic session. The council consists of one General Secretary, one assistant General Secretary and other ten members. These ten members act as the convenor of various subcommittees such as Cultural, campus beautification, games and sports, seminar, magazine and social awareness sub committee. Rest of the trainees opt for the membership of one or more than one sub committee as per their choice and aptitude. Sub committees are formed in the College Governing Body. One or two faculty members function as in-charges of each sub committee. Under the leadership of the IQAC coordinator , academic coordinator and faculty-in-charges the subcommittees function in productive and constructive ways by providing active assistance and support towards the quality assurance and upgradation of the college. Apart from observing the days of National importance such as the Independence Day, Republic Day, Teacher's Day, these important days and events of global and regional importance are celebrated with much enthusiasm and vigor. Various activities like college annual sports meet, college foundation day, World Environment Day etc. are observed gracefully. Apart from these activities, the Students' union maintains healthy rapport between the student community and the College administration which is reflected in various fields

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

<div align="center" style="color:red">No Data Entered/Not Applicable !!!</div>

5.4.3 – Alumni contribution during the year (in Rupees) :

<div align="center" style="color:red">No Data Entered/Not Applicable !!!</div>

5.4.4 – Meetings/activities organized by Alumni Association :

<div align="center" style="color:red">No Data Entered/Not Applicable !!!</div>

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Siliguri B.Ed. College supports a trend of decentralized governance systems with proper well defined inter-relationships. The management of the college has mainly two basic committees such as the college Governing Body(GB), and academic and administration committee (Principal, Faculties and Staff). Regular meetings of these committees are held for the effective and smooth functioning of the institute. There are two levels of administrative structure under which all the activities of the college are carried out. Management Level - The management of the college is directed by GB, whose members are appointed in accordance with the guidelines provided by the DPI of Higher Education Govt. of WB, WBUTTEPA, NCTE, UGC, NAAC and other apex bodies. Institute Level - All

the main decisions related to the institute are taken by the principal in consultations with the academic and administrative committee. Principal is the academic and administrative head of the institute and member secretary of the GB. Some financial power is given to the principal for the development of the institution in day to day basis. The institute always promotes the culture of participative management by involving staff and students in various activities. All decisions of the college are approved by GB. The students and faculties are allowed and encouraged to express themselves for any suggestions to improve the excellence in any aspect of the institute. Strategic Level - The principal, faculties and staff members are involved in defining the policies and procedures, sketching guidelines and rules/regulations pertaining to admission, academic excellence, mentoring, counselling, training and library service etc. Staff members are also involved in deciding academic activities and examinations to be conducted in the institute. Functional Level - At functional level, the faculty members participate in sharing the knowledge by discussing the latest trends/technology during faculty meetings. Operational Level - The principal of the institute is a member secretary of the GB. The GB gives suggestions and monitors the procurement, introduction of new programs and welfare activities. All the staff members actively participate in implementing the policies, procedures and framework designed by the management in order to maintain and achieve the quality standards and achieve Vision, Mission and Objectives of the institution. Office staff are involved in executing day-to-day support service for the students, facilities and others.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college follows the curriculum prescribed by the affiliating university, WBUTTEPA. There is seldom scope for curriculum development for the institution.
Teaching and Learning	For the effective transaction of the curriculum, teaching-learning process includes both the conventional and the advanced teaching-learning approaches and aids ranging from Chalk and Black board method to ICT-enabled method, Paper Presentation and Seminar by the students, Group Discussion, Field Trip and Excursion, Distribution of assignments by the teachers, etc. Seminars and special talks by resource persons are also organized for useful exchange of thoughts. Trainees are also trained in Micro teaching skills and Simulated teaching. Cooperative and collaborative learning strategies are encouraged among the trainees.
Examination and Evaluation	Regular class tests and tutorials are conducted and regular assessments are done to monitor the improvement of the trainees. Remedial classes are also

	conducted based on the performance. The internal assessments of the trainees are purely done on the basis of the performance and submission done by the trainees. The Semester examinations are conducted by the university. The college acts as the examination and spot evaluation center.
Research and Development	The college encourages IQAC to organise seminars, special talks by eminent resource persons etc. Each faculty member is requested to publish papers, participate and present research papers in seminars, conference.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a good library with a rich collection of books. The college has a well developed physical infrastructure with 24 hours running water and electricity. The college has a generator to support in case of power failure. The college had 5 water purifiers installed at various parts of the building including the ladies' hostel. The college has purchased one more water cooler cum purifier to supply good water to its staff and trainees. The multipurpose halls are well constructed. One of these is facilitated with audio and roaming fixed projector. Separate common rooms for boys and girls, separate toilets for boys, girls and PWD etc., gymnasium, large ground, green campus etc. are some of the noted facilities available in the college.
Human Resource Management	The college promotes faculty by rotation and requirement basis to attend FDP related courses and get them enriched. IQAC monitors the CAS of each faculty by asking for self-appraisal regularly. After careful and meticulous scrutiny the IQAC forwards the case for further action.
Admission of Students	Online admission process has been continuing since 2014 successfully. In this regard the college abides by the government order and the rules of WBUTTEPA (the affiliating university) strictly. Every year, after getting the approval from the College Governing Body, the admission-related notification is done both in the college website and the popular newspapers. Accordingly dates are notified for the form distribution and

submission. Forms undergo a thorough screening after submission. After publishing the tentative merit list ample time is given for grievance recording and necessary correction. Then the final merit list is published. The date for counselling-cum-admission is notified and the admission takes place as per the govt. and university rules.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The planning and development are designed both at academic and administrative level. The Academic Council , Teachers' Council and IQAC sit together at the beginning of each academic session and frame the curricular and co curricular activities, time table, distribution of the syllabus among the faculty, necessary quality works and maintenance cum renovation works to be undertaken for the session. Teachers-in-charge are selected for various sub committees. At the administrative level the college works in consultation with and under the guidance and instructions of the Governing Body. Various projects for the development are undertaken.
Administration	The college Governing Body (GB) is the appointing authority of all recruitments. GB consists of Principal, 2 Govt. nominees, 2 university nominees, 4 teacher representatives, 2 NTS and 1 student representative. The President is unanimously selected or elected. As per the Government recommendations the substantive posts are filled up. The casual and contractual staff are appointed as per the college requirements placed by the Principal and approved by the GB. Without the discussion with and approval of the GB no financial transactions take place. Financial expenditure for the development is placed and approved by GB. Under the direction and guidance of the GB various sub committees such as the Finance Sub committee, Building Sub Committee, Purchase Subcommittee, Cultural Sub committee, Grievance Redressal cum Anti Ragging Sub Committee, Gender Sensitization Sub Committee etc. function. The Principal

	maintains a good and healthy rapport between the administration, staff and trainees. All plannings, decisions, tentative expenditure etc. are done following democratic norms following govt. rules.
Finance and Accounts	Finance and accounts are managed by the office under the guidance and monitoring of the Principal. Entries in the cashbook are mabe day wise followed by routine checking and physical verification by the principal related to cash transactions taken place. Maintenance of consumable items like stationeries are like are recorded in the stock register. Besides stock register, Asset register is maintained with the acquisition of the asset as may be found in the balance sheets. Expenses incurred against budgetary provisions may be stated thus expenses (capital). The annual accounts of every year are audited by Govt. approved Agencies.
Student Admission and Support	The online admission procedure is followed. Each year the admission advertisements are done in reputed and well circulated newspapers and the college website. The college admission committee is formed in GB. The committee consists of the Principal, all faculty, librarian and group B representatives. Following Government rules the admission committee notifies the admission procedure along with seat capacity in various pedagogical subjects in the website and the college notice board. The counselling cum admission dates are notified and seats are filled up accordingly. The admission is done on a purely merit basis. The College has a Students' Union whose members are elected by the trainees for one academic session. The council consists of one General Secretary, one assistant General Secretary and other ten members. These ten members act as the convenor of various subcommittees such as Cultural, campus beautification, games and sports, seminar, magazine and social awareness sub committee. Rest of the trainees opt for the membership of one or more than one sub committee as per their choice and aptitude. Sub committees are formed in the College Governing Body. One or two faculty

		members function as in-charges of each sub committee. Under the leadership of the IQAC coordinator , academic coordinator and faculty-in-charges the subcommittees function in productive and constructive ways by providing active assistance and support towards the quality assurance and upgradation of the college. Apart from observing the days of National importance such as the Independence Day, Republic Day, Teacher's Day, these important days and events of global and regional importance are celebrated with much enthusiasm and vigor. Various activities like college annual sports meet, college foundation day, World Environment Day etc. are observed gracefully. Apart from these activities, the Students' union maintains healthy rapport between the student community and the College administration which is reflected in various fields.
	Examination	Examination process is divided into formative and summative mode for proper assessment of all the trainees. As per NCTE guidelines and format fixed by WBUTTEPA, trainees go through continuous evaluation throughout the course of B.Ed. In each semester there is provision for involvement in assignments, projects, ppt presentations etc. Summative assessment is done by internal and external examiners for both theory portion and practicum portion. University exams are conducted at the end of each semester. For these theory and practicum examinations our college is used as an examination centre, DC-RC for examination copies as well as Spot-evaluation centre. The whole process is looked after by our respected principal as Centre In- charge and teachers are appointed rotationally as Exam Coordinator. All activities regarding the examination process are done according to rules fixed by the university. There is provision for tutorials and class examination as per requirement. Under the leadership of respected principal and academic coordinator, all teachers assess trainees for their achievement in their respective teaching area. As per need they arrange remedial classes as per need. Provision for internal and

external assessment by all internal
teachers and external teachers
appointed by the university in each
paper ensures unbiased assessment.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Following the convention the college conducts year wise statutory audits as per the government guidelines. The audit is done by the Government approved agency. The Audit report is placed at the GB meeting for approval and sent to the Government also.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	Yes	Naveen Singh Associates I.L.P	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College does not have any formal Parent-Teacher Association. However the college maintains a good relation with the parents by informing them regarding their ward's development or poor performance or any sort of behavioral problem, if identified.

6.5.3 – Development programmes for support staff (at least three)

1.The IQAC encouraged all faculty members to pursue their academic and research work. 2. Three faculty members received their Ph D benefits from the State Government. 3. Steps taken to library upgradation with KOHA software.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

As per the suggestions by the NAAC peer team visit, following initiatives deserve mention: 1. Library up gradation has been done. 2. Renovation of the existing Ladies' hostel has been given utmost importance. Proper planning has been done. The work started. 3. Community based activities/ facilities have been enhanced.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Arranged special lectures on" IT development'	02/07/2019	31/03/2018	09/04/2018	100

| 2019 | .One senior faculty was approved by WBUTTEPA as co-guide of research programme. | 02/07/2019 | Nill | Nill | 1 |
| 2019 | Social Awareness on Pollution | 02/07/2019 | 25/01/2019 | 25/01/2019 | 100 |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Rally on " Promoting Education for Girl Children" for local community	15/08/2018	18/08/2018	78	16
Wall magazine " UDDAN"	03/09/2018	06/09/2018	82	18

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	08/08/2019	365	Community	Encouraging	Nill

					Extension Service	games and sports for local community	
2018	2	2	01/08/2018	30	Community Extension Service	Cultural Harmony	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Undertaking plantation every year. 2. Made the entire campus 'No Smoking Zone". 3. Encouragement in Gardening and beautification 4. Stopped using plastic banners . Started using cloth made banners. 5. Reduced use of plastic shelves. 6. The Campus is kept clean of natural wastes, e-wastes and plastics through regular sweeping, wiping and clearing of such wastes.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the practice: PROMOTING MULTICULTURALISM 2. The context that required the initiation of the practice (100 – 120 words) Situated in the lap of the beautiful landscape of North Bengal rich in cultural diversity, the college is the hub of trainees coming from diverse cultural backgrounds. The college classroom reflects a multicultural society in miniature offering a basket of diverse languages and dialects, religions, food habits, ethnic dress and so on. In this context it becomes the responsibility of the college to uphold the true essence of multiculturalism and promote acculturation. The college always endeavors to make this representation of multiculturalism rather its strength and not a threat leading to cultural stress. 3. Objectives of the practice (50 – 60 words) ? To nurture multiculturalism. ? To create an inclusive ambiance in terms of multiculturalism so that nobody feels culturally minor or left out. ? To enable trainees to know and respect each other's culture. ? To embrace each other's culture wholeheartedly with love and respect. ? To make trainees coming from other places accustomed with the regional culture. 4. The Practice (250 – 300 words) The college organizes a considerable number of cultural events throughout the year. Among these, the birthday and demise day of Gurudev Rabindranath Tagore, Rakhi-bandhan Utsav, International Mother Language Day, International Women's day, Teacher's Day deserve special mention as these programs offer a large scope to create a rainbow of multiculturalism. In the cultural programme organized to observe the birthday and demise day of Gurudev Rabindranath Tagore, the group performances were organized in such a way as to integrate participants from diverse cultures to weave a beautiful garland of cultural unity. For example, trainees from the Bengali speech community take part in Nepali song/ dance whereas trainees from Nepali speech community participate in Bengali song/ dance/ recitation. Thus,

the college encouraged trainees to project a heterogeneous cultural representation neatly woven in a single thread. 5. Obstacles faced if any and strategies adopted to overcome them (150 – 200 words) ? It was difficult to include all interested participants in a single programme. So a screening was done. ? Understanding a different language for a cultural event created initial hesitation among the participants. But programme-in-charges motivated and encouraged to boost up their confidence. The meanings of the lyrics were translated in their mother tongues. 6. Impact of the practice (100 – 120 words) ? All the trainees learned that cultural difference is not a barrier in communication. With emotional attachment these differences can be removed. ? Such multicultural events promote the harmony of the institution. ? Trainees learn that cultural difference does not pose any threat or obstacle to achieve national integration. ? Trainees will be able to disseminate this valuable learning to the young learners of their classroom. 7. Resources required This programme required minimum resources. It is the practice of the college to preserve the props and accessories used in one programme for future use. This programme required- ? Papers, pencils and colour for board drawing and wall decoration (some preserved items were reused). ? Flower garland and flower sticks ? Earthen lamps ? Refreshment 8. About the Institution i. Name of the Institution : SILIGURI B.Ed. COLLEGE ii. Year of Accreditation : 2016 iii. Address : Siliguri B.Ed. College, P.O. –Kadamtala, Dist.- Darjeeling iv. Grade awarded by NAAC : B v. E-Mail : slg_bedclg@yahoo.co.in vi. Contact person for further details : 9475264322 vii. Website : www.siliguribedcollege.com BEST PRACTICE -2 1. Title of the practice: SOCIAL AWARENESS PROGRAMME ON POLLUTION 2. The context that required the initiation of the practice (100 – 120 words) Our college is situated in rural area, but very close to the city of Siliguri, which is a metropolitan according to its exploding population status. Local people of our area mirror the mentality and practices of this nearby city and actually in practice out locality is also being adversely affected by the unplanned expansion of the nearby city. There is not a single solid-waste management plant in this city and its adjoining areas. So, there is a very tangible problem of improper waste disposal. Also, the massive and unplanned urban expansion is taking a hit on adjacent rural areas like ours. There is growing unplanned and massive housing complexes and unauthorized capturing and unjust use of land. All this are resulting in pollution at various levels starting from ground pollution caused by solid waste dumping, specially uncontrolled plastic usage, air pollution by cutting of trees and excessive use of fossil fuel, water pollution by leeching etc. As our college consistently organizes awareness programmes in different modes and on different topics of concern, we found that the problems related to pollution needs instant addressing. 3. Objectives of the practice (50 – 60 words) • As there is less awareness about pollution, its causal factors, proper waste disposal, ill effects of plastic usage, other hygienic practices among people of the locality around our college, this programme aimed to get them positively involved for improving the situation. • Arrangement and conducting this kind of awareness programme leads to teacher trainees becoming more socially responsible and they imbibe social skills too. • As our trainees mostly belong to this locality or the adjacent urban areas, they can contribute in many levels to effectively lessening the pollution. 4. The Practice (250 – 300 words) Arrangements for this programme went on for 5 days. Our institution organized a poster making workshop for trainee teachers on the topic 'Modes of pollution and remedial measures'. A huge number of saplings and plants were prepared in earthen pots and were distributed among local people. All our trainees prepared these and put their names in each of these pots. A rally was organized in local market area through major roads where all the staff and trainees took part. Posters made by the trainees were displayed during the rally. Side by side the saplings and potted plants were distributed among local people. 5. Obstacles faced if any and strategies adopted to overcome them (150 – 200 words) No obstacles were

faced during this awareness programme. Local people very happily cooperated. The only constrain was making them understand how small indifferences towards changing daily practices can have a large impact on their surroundings as individuals and on environment. 6. Impact of the practice (100 – 120 words) Local people joined the rally, interacted with us and agreed with the importance and urgency of the situation. People of all age group participated. Hence, can say that the awareness programme successfully involved local masses. They not only seen interested in the posters, or what we are saying or doing, they also came forward with their queries, accepted the potted plants, vowed to keep the surroundings green and stop using plastic. They pledge to keep the area clean and look after the matter of dispersed domestic waste dumping. 7. Resources required Not much resource was required. The papers, colors, brushes, boards etc. for poster making as well as the funding for pamphlet making and banner were given from college fund. The earthen pots were brought from local potteries and saplings from local nurseries. The most important resource was man-power which was provided enthusiastically by our trainee teachers. 8. About the Institution i. Name of the Institution : SILIGURI B.Ed. COLLEGE ii. Year of Accreditation : 2016 iii. Address : Siliguri B.Ed. College, P.O. –Kadamtala, Dist.- Darjeeling iv. Grade awarded by NAAC : B v. E-Mail : slg_bedclg@yahoo.co.in vi. Contact person for further details : 9475264322 vii. Website : www.siliguribedcollege.com

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.siliguribedcollege.com/userfiles/file/Best%20Practices%202018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision statement of the college is: "To meet State's growing need for efficient and committed learner-centred teachers who make education accessible to all without considerations of caste, creed or gender". The mission statement of the college is : " To demonstrate how to learn" with the following objectives: • To mould teachers who are knowledgeable and compassionate in their professional practice, creative and reflective in designing and assessing classroom performance, and who are guided by a sense of social and ethical responsibility to the students and wider society. • To enrich our classroom practices with the best of current research in teaching, learning and classroom planning. The college, with the foretasted vision, mission and objectives, endeavours ceaselessly to train a group of enthusiastic, competent and dynamic student educators to serve the society in general and the arena of education in particular. Semester wise academic performance is very good. Teachers trained by this institution are successfully pursuing their professional life in both urban and rural schools of Darjeeling district and beyond. One distinctive practice of the College is the daily morning assembly which is taken up for 15 minutes before the commencement of classes. It is an effective step for maintaining discipline, and punctuality. Co-Curricular activities are organised in the College throughout the year in which members of various students' sub committees are involved. Under the supervision of the Programme in charge/es, these programmes give a platform to nurture leadership abilities, develop social skills and project hidden talents and potentialities of the trainees. The close relationship between the mentor and the mentees help the students to go beyond being only service seekers and to feel connected to the College as responsible members of this family. The college utilizes the rich fabric of diverse cultural, social, linguistic background of the trainees which get reflected in various cultural programmes. Consistent organization of a variety of social awareness and gender sensitization programmes over the years has

contributed significantly to produce socially productive and responsible members of the society.

Provide the weblink of the institution
http://www.siliguribedcollege.com/userfiles/file/Distinctiveness%20of%20our%20institution.pdf

8.Future Plans of Actions for Next Academic Year

1. To encourage newly joined faculty members to enrol for PhD programme. 2. To install fixed LCD projector for the multipurpose hall (2nd Floor). 3. To introduce internal audit as per NAAC requirements. 4. To strengthen the Wi-Fi system. 5. To upgrade the institutional website. 6. To encourage faculty members to increase publication work. 7. To ensure the fire safety in the college.