



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SILIGURI B.ED. COLLEGE
Name of the head of the Institution	DR. BIBHUTI BHUSAN SARANGI
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03532581566
Mobile no.	8900284340
Registered Email	slg_bedclg@yahoo.co.in
Alternate Email	siliguribedcollegeonline@gmail.com
Address	Baramohan Singh Jote, Shivmandir, P.O.-Kadamtala, PS-Matigara, PIN-734011
City/Town	Siliguri
State/UT	West Bengal
Pincode	734011

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	DR. NITYAGOPAL MONDAL
Phone no/Alternate Phone no.	03532581566
Mobile no.	9475264322
Registered Email	siliguribedcollege.iqac@gmail.com
Alternate Email	ngopalmondal74@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://siliguribedcollege.com/userfiles/file/iqac/AOAR-18-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.siliguribedcollege.com/userfiles/file/NEW%20Academic%20Calendar%20019-2020.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	76.40	2007	31-Mar-2007	30-Mar-2012
2	B	2.45	2016	11-Jul-2016	10-Jul-2021

6. Date of Establishment of IQAC	01-Jul-2011
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Feedback Analysis of Stakeholders	12-Oct-2020 14	100
Meeting minutes of IQAC	15-Jul-2020 365	11
Institutional Audit	02-Aug-2021 2	5
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Two of our teaching faculties registered for their Ph.D.

2. The College has installed fixed LCD Projector for each Classroom.

3. Two papers by our faculty are published in UGC approved journal.

4. The College provided free Wi-Fi for the whole campus.

5. Principal chamber, Library and office renovated and reoriented.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct more seminars	Two webinars were conducted
NOC for submission of thesis of Sri. Sourav Das, Assistant Professor in Bengali	Accepted and NOC provided by the IQAC as well as GB
To renovate Ladies hostel	Renovation done
To expand and reorientation of library	Expansion and reorientation done
To arrange fixed LCD projector with screen in the multipurpose hall (2nd floor)	Installed
To introduce Biometrics attendance for staff and trainees	Introduced
To upgrade internet facilities	Up gradation done
To encourage faculty in publication and research work	Done
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	04-Aug-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

28-Jun-2016

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

28-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules

The college operates a MIS partially.

currently operational (maximum 500 words)

Institution accumulates details about each trainee at the very beginning of each academic session and that year wise information is available online on the college website. The detailed information caters under heads like personal details, details regarding address, Aadhaar related information, details about guardians (parents), admission information, information related to their previous academic exposure. The college maintains a register regarding the basic information, admission and term end result of year wise trainees. The admission system is done online through software. Some basic entries regarding students' information are done on the computer also. However the college is planning to have a more structured MIS from the next session.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of the academic session, meetings of the Teachers' Council and Academic committee are held in which syllabus for the current academic session are distributed to the teachers. After that the assigned courses of the semesters along with the teachers' name are brought to the Principal's table for approval. Then a well-constructed time table is prepared in consultation with IQAC incorporating the academic as well as other curricular activities.

Classes are held as per the schedule under the supervision of Academic Committee and IQAC and necessary substitute arrangements are done in absence of any faculty. The College has a rich library with open access system which remains open till late afternoon. A good number of Journals are subscribed by the College where students can have the access of e-learning through online.

For the effective transaction of the curriculum, teaching-learning process includes both the conventional and the advanced teaching-learning approaches and aids ranging from Chalk and Black board method to ICT-enabled method, Term Paper Presentation and Seminar by the students, Group Discussion, Field Trip and Excursion, Distribution of assignments by the teachers, etc. Seminars and special talks by resource persons are also organized. Regular class tests and tutorials are conducted and regular assessments are done to monitor the improvement of the trainees. Remedial classes are also conducted based on the performance. The internal assessments of the trainees are purely done on the basis of the performance and submission done by the trainees. Departments maintain the detailed record of the classes and assessments. College administration also keeps a vigilant eye on the entire process, trainees' needs and also keeps record of the different activities of the College regarding teaching-learning, development and improvements of different methods of effective curriculum delivery and other co-curricular activities. Prior to the teaching internship the concerned subject teachers regularly sit with the trainees in order to guide them to prepare learning designs, to make relevant

teaching aids, to use tools of educational technology wherever possible. During internship supervisor teachers regularly visit the schools where trainees are deputed, assess the classes taken by the trainees, give essential feedback in record-cum-comment books and report to the Principal regarding their experience. The Governing Body of the College sits on a regular basis with the teaching faculty. After receiving adequate feedback from all concerned a concrete decision is taken together on how to improve further from the next academic session. Teacher orientation program organized by NBSC for preparation and demonstration of TLM (low cost improvised) year wise before pre-internship of 2nd semester.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Teacher Training	01/07/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship	50
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No

Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

For the academic year 2019 to 2020, students' feedback is sought from around 100 students about the curriculum. Majority of the student population (84) agreed that the curricular area is very much challenging and the allocation of credits is appropriate in relation to the level of course work. The curriculum is very good- opined 26 of the students. Many others (60) accepted the curriculum as a good one. Co curricular activities form the most important component of a teacher education programme. More than 81 students expressed their high satisfaction with the co curricular activities organised in this college. Almost 78 of the students strongly agreed that that the syllabus is covered by the teachers on time and the quality of teaching-learning is very good. Again, very close to 85 of the students are highly satisfied with the facilities available from the library. More than 62 of the students are highly satisfied with the ICT options available in this college. The infrastructure of the college has been of much satisfaction with 89 of the students. Even for the rest 12 the infrastructure is satisfactory. The graphical representation of the responses of the students in different parameters are given below.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Teacher Training	50	925	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	50	0	8	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
8	8	5	3	2	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

we have dedicated the first day in orienting the new comers. There, the method subject teachers were introduced as the mentors of the student-trainees of the respective method subjects. The mentor of a method subject group gives scope for close and friendly interactions of the student-trainees with the mentor and among themselves as well. The mentor took care of individual difficulties proactively and also when those were reported to the mentor. Specifically, the mentor identified the academic levels of the student trainees, e.g. whether they had crossed U.G. level or the P.G. level. Accordingly, the student-trainees were placed in different schools having different standards of students. In many cases, the student trainees faced problems in maintaining class discipline. The mentors provided tips for managing such situations and discussed with the management of the school for overcoming the challenge. In some other situations, which occur in every session, the student-trainees faced difficulty in getting sufficient number of classes for executing the target number of lessons. The role of mentors was crucial in such cases. Mentors also helped the trainees in preparing low cost teaching aids and using other technologies in education. They helped in developing different skills like how to introduce the lesson, art of questioning, presenting a lesson in a lucid way etc. through micro teaching and simulated teaching following different methods. They also play the role of career counsellor and play the role liaison officer between job seeking pass-outs and schools nearby having vacant posts.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
50	8	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	8	6	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	06001	4	21/06/2019	13/09/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Continuous Evaluation System is conducted following the university guidelines. Following reforms have been initiated: As per the assessment students are given suggestions for further improvement. During PowerPoint Presentations trainees are guided how to enhance their communication skills. Remedial classes are allotted for further guidance, if any. Assignments are given and evaluated. Feedback is provided for future improvement. Both simulated teaching and micro teaching classes are supervised with mentor and

peer feedback prior to internship to enhance teaching skills among trainees. After the outbreak of the pandemic and lockdown mentors arranged online classes for guiding trainees.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared as per the university (WBUTTEPA) guidelines and norms. At the beginning of each session the academic council of the college finalizes the academic as well as the co curricular activities and hand over the trainees an academic booklet containing all activities with tentative date/period. The academic booklet also contains the guidelines for the pattern for submission of assignments, seminar presentation, group presentation, practicum writing. It also provides the basic format for preparing Learning Design of pedagogical subjects, execution schedule for both micro teaching and teaching internship programme. The academic calendar displays the tentative examination schedule of the university also. However the final schedule is provided by the University prior to the examination. This schedule is posted in the trainees' group, college notice board and website. Each department follows formative (CCE) evaluation in various forms such as tutorials, group discussions, peer group ,collaboration etc. Special care is provided for slow learners and poor performers through remedial teachings, individual mentoring etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.siliguribedcollege.com/userfiles/file/2.6.1%20AQAR%20PROGRAMME%20AND%20COURSE%20OUTCOME.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
06001	BEd	Teacher Training	50	50	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://www.siliguribedcollege.com/userfiles/file/new%202019-20%20FEEDBACK%20ANALYSIS%20compressed-compressed%20\(4\).pdf](http://www.siliguribedcollege.com/userfiles/file/new%202019-20%20FEEDBACK%20ANALYSIS%20compressed-compressed%20(4).pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Null	0	NA	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NA	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	1
Mathematics	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NA	NA	Nil	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	Nil	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Sensitization (Awareness Against Female Foeticide and Promoting Girl Child)	IQAC	Poster Writing Competition , Rally, Street Play	7	90
Swachh Bharat	IQAC	College ground Building cleaning	7	86
Mock Parliament	State Government	Mock Parliament	4	19
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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NIL	NIL	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	school internship	Krishnamaya Memorial Nepali High School, Subhamaya Suryanarayan Hindi High School, Atharakhai Balika Vidyalaya, Iswarchandra Bidyasagar High School	01/08/2019	30/11/2019	46
Institutional Visit for practicum on Inclusive Education	Data collection on Special children and Infrastructure .	North Bengal Handicapped Rehabilitation Society	12/03/2019	12/03/2019	50
Institutional Visit for practicum on Language Across Curriculum	Data collection on communication problem among the bilingual learners.	Buddha Bharati High School	18/09/2019	18/09/2019	46
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NA	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6480	Nill	761	140315	7241	140315
Reference Books	447	Nill	Nill	Nill	447	Nill
e-Books	Nill	5900	Nill	Nill	Nill	5900
Journals	1508	Nill	16	16110	1524	16110
e-Journals	Nill	5900	Nill	Nill	Nill	5900
CD & Video	90	Nill	Nill	Nill	90	Nill
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NA	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
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								GBPS)	
Existing	30	1	10	0	0	5	11	250	1
Added	0	0	0	0	0	0	0	0	0
Total	30	1	10	0	0	5	11	250	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

250 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3	266540	674734	2017891

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college provides a bunch of physical, academic and support facilities to cater to the diverse needs and requirements of both trainees and staff. Some of these facilities are described in brief below: Well Established Library: The college library is quite rich in reading resources. The library has an Advisory Committee in the form of a library sub-committee which holds meetings at regular intervals for supervising, advising, assessing needs and taking measures for overall development and smooth running of the library. The library has a rich collection of books- syllabus based books, reference books, literary works, books on contemporary issues. Books are catalogued. Both the teaching faculty, staff and trainees can directly access books from the stack and issue the same as per their requirements. Books purchased from various projects are kept separately in the library. The library has subscriptions to a number of well reputed journals. Stock verification is done regularly. Pest Control measures are undertaken. Fire extinguishers are also kept in the library as a part of safety measures. Computers are installed in the library for cataloguing systems and also to facilitate the reading and research related activities in the library. An Internet facility is also provided in the library. Moderate sitting arrangements are maintained in the library for reading purposes.

Gymnasium : The college has a well furnished as well as well equipped gymnasium to promote physical fitness and health awareness among its staff and trainees.

Power backup : The college has a well managed electricity system. In cases of power cut the generator provides the power backup to continue uninterrupted power supply so that institutional activities do not get hampered.

Multipurpose Hall: The college has two big multipurpose halls- one at the ground floor and another at the second floor. The seating capacity of each hall is about 125 persons. The halls are well furnished with enough windows, lights and fans. The halls have an entrance and exit system. These halls meet the needs and requirements of both the college activities as well as extension and community services. At the institutional level, all cultural and educational programmes, examinations , meetings with staff and trainees are held here. The halls,

especially the one situated in the ground floor, are utilized for the extension and community services at various occasions such as correction cum entry in the voter identity card and aadhar card, polling booth during elections at various levels, competitions for local school children, health camps, eye check up camps, blood donation camps, cultural meeting of the local community etc. Ladies' Common room: The college has a common room with an attached washroom for female trainees. They spend time here during recess and other leisure times. There is a bed kept in the common room along with some indoor games items. There is a lady attendant (permanent employee against substantive post) to look after the common room. College Play Ground: The college has its own large playground. The entire campus including the playground is well protected

<http://www.siliguribedcollege.com/userfiles/file/physical%20facilities%202019-20.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	Nil	0	NA
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Ed.	B.Ed.	NSOU	M.A. in Education
2019	2	B.Ed.	B.Ed.	NBU	Ph.D., M.Phil.
2019	1	B.Ed.	B.Ed.	CPBU	Ph.D.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	4
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	Institutional	96
College Foundation day	Institutional	93
International Mother Language Day	Institutional	91
Independence Day	Institutional	52
Teacher's Day	Institutional	95
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a Students' Union whose members are elected by the trainees for

one academic session. The council consists of one General Secretary, one assistant General Secretary and other ten members. These ten members act as the convenor of various subcommittees such as Cultural, campus beautification, games and sports, seminar, magazine and social awareness sub committee. Rest of the trainees opt for the membership of one or more than one sub committee as per their choice and aptitude. Sub committees are formed in the College Governing Body. One or two faculty members function as in-charges of each sub committee. Under the leadership of the IQAC coordinator , academic coordinator and faculty-in-charges the subcommittees function in productive and constructive ways by providing active assistance and support towards the quality assurance and upgradation of the college. Apart from observing the days of National importance such as the Independence Day, Republic Day, Teacher's Day, these important days and events of global and regional importance are celebrated with much enthusiasm and vigour. Various activities like college annual sports meet, college foundation day, World Environment Day etc. are observed gracefully. Apart from these activities, the Students' union maintains healthy rapport between the student community and the College administration which is reflected in various fields.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NA

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Siliguri B.Ed. College supports a trend of decentralized governance systems with proper well defined inter-relationships. The management of the college has mainly two basic committees such as the college Governing Body(GB), and academic and administration committee (Principal, Faculties and Staff). Regular meetings of these committees are held for the effective and smooth functioning of the institute. There are two levels of administrative structure under which all the activities of the college are carried out. Management Level - The management of the college is directed by GB, whose members are appointed in accordance with the guidelines provided by the DPI of Higher Education Govt. of WB, WBUTTEPA, NCTE, UGC, NAAC and other apex bodies. Institute Level - All the main decisions related to the institute are taken by the principal in consultations with the academic and administrative committee. Principal is the academic and administrative head of the institute and member secretary of the GB. Some financial power is given to the principal for the development of the institution in day to day basis. The institute always promotes the culture of participative management by involving staff and students in various activities. All decisions of the college are approved by GB. The students and faculties are allowed and encouraged to express themselves for any suggestions to improve the

excellence in any aspect of the institute. Strategic Level - The principal, faculties and staff members are involved in defining the policies and procedures, sketching guidelines and rules/regulations pertaining to admission, academic excellence, mentoring, counselling, training and library service etc. Staff members are also involved in deciding academic activities and examinations to be conducted in the institute. Functional Level - At functional level, the faculty members participate in sharing the knowledge by discussing the latest trends/technology during faculty meetings. Operational Level - The principal of the institute is a member secretary of the GB. The GB gives suggestions and monitors the procurement, introduction of new programs and welfare activities. All the staff members actively participate in implementing the policies, procedures and framework designed by the management in order to maintain and achieve the quality standards and achieve Vision, Mission and Objectives of the institution. Office staff are involved in executing day-to-day support service for the students, facilities and others.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Thorough renovation including extension of space, increasing reading room facilities has been taken place in the library. A scanner was purchased. Trainees have been encouraged to utilize the library resources as maximum as possible. The college has ICT enabled classrooms. Each lab has computers with internet facilities. The Educational Technology Lab has smart board. The computer lab is well equipped. All teachers include ICT enabled presentations including PPT in daily classroom transactions. The college has a well developed physical infrastructure with 24 hours running water and electricity. The college has a generator to support in case of power failure. The multipurpose halls are well constructed with audio facility. One hall has fixed projector facility. Separate common rooms for boys and girls, separate toilets for boys, girls and PWD etc., gymnasium, large ground, green campus etc are some of the noted facilities available in the The college has ICT enabled classrooms. Each lab has computers with internet facilities. The Educational Technology Lab has smart board. The computer lab is well equipped. All teachers include ICT enabled presentations including PPT in daily classroom transactions. The college has a well developed physical infrastructure with 24 hours running</p>

water and electricity. The college has a generator to support in case of power failure. The multipurpose halls are well constructed with audio facility. One hall has fixed projector facility. Separate common rooms for boys and girls, separate toilets for boys, girls and PWD etc., gymnasium, large ground, green campus etc. are some of the noted facilities available in the college.

Human Resource Management

The college sends faculty by rotation and requirement basis to attend FDP related courses and get them enriched. IQAC monitors the CAS of each faculty by asking for self-appraisal regularly. After a careful and meticulous scrutiny the IQAC forwards the case for further action.

Admission of Students

Online admission process has been continuing since 2014 successfully. In this regard the college abides by the government order and the rules of WBUTTEPA (the affiliating university) strictly. Every year, after getting the approval from the College Governing Body, the admission-related notification is done both in the college website and the popular newspapers. Accordingly dates are notified for the form distribution and submission. Forms undergo a thorough screening after submission. After publishing the tentative merit list ample time is given for grievance recording and necessary correction. Then the final merit list is published. The date for counselling-cum-admission is notified and the admission takes place as per the govt. and university rules

Examination and Evaluation

The college follows the curriculum prescribed by the affiliating university, WBUTTEPA. There is seldom scope for curriculum development for the institution.

Teaching and Learning

For the effective transaction of the curriculum, teaching-learning process includes both the conventional and the advanced teaching-learning approaches and aids ranging from Chalk and Black board method to ICT-enabled method, Paper Presentation and Seminar by the students, Group Discussion, Field Trip and Excursion, Distribution of assignments by the teachers, etc. Seminars and special talks by resource

	<p>persons are also organized for useful exchange of thoughts. Trainees are also trained in Micro teaching skills and Simulated teaching. Cooperative and collaborative learning strategies are encouraged among the trainees.</p>
Teaching and Learning	<p>Regular class tests and tutorials are conducted and regular assessments are done to monitor the improvement of the trainees. Remedial classes are also conducted based on the performance. The internal assessments of the trainees are purely done on the basis of the performance and submission done by the trainees. The Semester examinations are conducted by the university. The college acts as the examination centre up to December 2019. From September 2020 OBE has been started due to pandemic.</p>
Research and Development	<p>The college encourages IQAC to organize seminars, special talks by eminent resource persons etc. Each faculty members are requested to publish papers, participate and present research papers in seminars, conferences etc.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The planning and development are designed both at academic and administrative level. The Academic Council , Teachers' Council and IQAC sit together at the beginning of each academic session and frame the curricular and co curricular activities, time table, distribution of the syllabus among the faculty, necessary quality works and maintenance cum renovation works to be undertaken for the session. Teachers-in-charge are selected for various sub committees. At the administrative level the college works in consultation with and under the guidance and instructions of the Governing Body. Various projects for the development are undertaken.</p>
Administration	<p>The college Governing Body (GB) is the appointing authority of all recruitments. GB consists of Principal, 2 Govt. nominees, 2 university nominees, 4 teacher representatives, 2 NTS and 1 student representative. The President is unanimously selected or elected. As per the Government</p>

recommendations the substantive posts are filled up. The casual and contractual staff are appointed as per the college requirements placed by the Principal and approved by the GB. Without the discussion with and approval of the GB no financial transactions take place. Financial expenditure for the development is placed and approved by GB. Under the direction and guidance of the GB various sub committees such as the Finance Sub committee, Building Sub Committee, Purchase Subcommittee, Cultural Sub committee, Grievance Redressal cum Anti Ragging Sub Committee, Gender Sensitization Sub Committee etc. function. The Principal maintains a good and healthy rapport between the administration, staff and trainees. All planning, decisions, tentative expenditure etc. are done following democratic norms following govt. rules.

Finance and Accounts

Finance and accounts are managed by the office under the guidance and monitoring of the Principal. Entries in the cashbook are made day wise followed by routine checking and physical verification by the principal related to cash transactions taken place. Maintenance of consumable items like stationeries are like are recorded in the stock register. Besides stock register, Asset register is maintained with the acquisition of the asset as may be found in the balance sheets. Expenses incurred against budgetary provisions may be stated thus expenses (capital). The annual accounts of every year are audited by Govt. approved Agencies.

Student Admission and Support

The online admission procedure is followed. Each year the admission advertisements are done in reputed and well circulated newspapers and the college website. The college admission committee is formed in GB. The committee consists of the Principal, all faculty, librarian and group B representatives. Following Government rules the admission committee notifies the admission procedure along with seat capacity in various pedagogical subjects in the website and the college notice board. The counselling cum admission dates are notified and seats

are filled up accordingly. The admission is done on a purely merit basis. The College has a Students' Union whose members are elected by the trainees for one academic session. The council consists of one General Secretary, one assistant General Secretary and other ten members. These ten members act as the convenor of various subcommittees such as Cultural, campus beautification, games and sports, seminar, magazine and social awareness sub committee. Rest of the trainees opt for the membership of one or more than one sub committee as per their choice and aptitude. Sub committees are formed in the College Governing Body. One or two faculty members function as in-charges of each sub committee. Under the leadership of the IQAC coordinator , academic coordinator and faculty-in-charges the subcommittees function in productive and constructive ways by providing active assistance and support towards the quality assurance and upgradation of the college. Apart from observing the days of National importance such as the Independence Day, Republic Day, Teacher's Day, ther important days and events of global and regional importance are celebrated with much enthusiasm and vigour. Various activities like college annual sports meet, college foundation day, World Environment Day etc. are observed gracefully. Apart from these activities, the Students' union maintains healthy rapport between the student community and the College administration which is reflected in various fields.

Examination

Examination process is divided into formative and summative mode for proper assessment of all the trainees. As per NCTE guidelines and format fixed by WBUTTEPA, trainees go through continuous evaluation throughout the course of B.Ed. In each semester there is provision for involvement in assignments, projects, ppt presentations etc. Summative assessment is done by internal and external examiners for both theory portion and practicum portion. University exams are conducted at the end of each semester. For these theory and practicum examinations our college is used as an

examination centre, DC-RC for examination copies as well as Spot-evaluation centre. The whole process is looked after by our respected principal as Centre Incharge and teachers are appointed rotationally as Exam Coordinator. All activities regarding the examination process are done according to rules fixed by the university. There is provision for tutorials and class examination as per requirement. Under the leadership of respected principal and academic coordinator, all teachers assess trainees for their achievement in their respective teaching area. As per need they arrange remedial classes as per need. Provision for internal and external assessment by all internal teachers and external teachers appointed by the university in each paper ensures unbiased assessment.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop on MOOCs, e- content development and	1	04/02/2020	10/02/2020	7

open
educational
resources

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	0	9	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	NIL

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Following the convention the college conducts year wise statutory audits as per the government guidelines. The audit is done by the Government approved agency. The Audit report is placed at the GB meeting for approval and sent to the Government also.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	Yes	Naveen Singh Associates I.L.P	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College does not have any formal Parent-Teacher Association. However the college maintains a good relation with the parents by informing them regarding their ward's development or poor performance or any sort of behavioral problem, if identified.

6.5.3 – Development programmes for support staff (at least three)

1.The IQAC encouraged all faculty members to pursue their academic and research work. 2. One faculty received NOC for PhD thesis submission and got GB approval. 3. Steps taken to library upgradation with KOHA software. 4. One faculty is given support to pursue research work. 5. COVID awareness programme

was organized at the very beginning of the pandemic to spread awareness among the staff and trainees.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

As per the suggestions by the NAAC peer team visit, following initiatives deserve mention: 1. Renovation of all toilets of the college building has been done. 2. Renovation and reorientation of the library has taken place. 3. Internet facilities have been upgraded and made available to all. 4. Community based activities/ facilities have been enhanced.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Mock Parliament	Nil	12/09/2019	24/09/2019	19
2019	College campus cleaning: Swachh Bharat	Nil	11/11/2019	11/11/2019	87
2020	Gender sensitization programme	Nil	12/02/2020	24/02/2020	90
2020	COVID-19 Awareness	Nil	25/02/2020	25/02/2020	95

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization: "Stop Female Foeticide and Infanticide"	12/02/2020	17/02/2020	76	22
Rally on 'Gender Sensitization'	17/02/2020	17/02/2020	74	16
Poster Writing competition on	15/02/2020	15/02/2020	50	17

" Save Our Girl Children"

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	06/07/2019	2	Football match	Encouraging sports	90
2019	Nil	1	11/08/2019	1	Dance programme	Fostering creativity	200
2019	1	1	22/07/2019	60	Providing classroom for local primary school: SOBUJ SISHU MAHAL	Assistance and support	60
2019	Nil	1	11/08/2019	1	Dance based cultural programme	Cultural promotion	100
2019	Nil	1	23/08/2019	2	Sri Krishna Janmastami Utshav	Cultural promotion	200
2019	1	1	19/12/2019	2	Folk Festival	Folk Song	150

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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NIL	Nil	NA
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Undertaking plantation every year. 2. Made the entire campus 'No Smoking Zone". 3. Encouragement in Gardening and beautification 4. Stopped using plastic banners . Started using cloth made banners. 5. All plastic shelves are removed. The Campus is kept clean of natural wastes, e-wastes and plastics through regular sweeping, wiping and clearing of such wastes.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Siliguri B.Ed. College BEST PRACTICE - 1 1. Title of the practice: PROMOTING SOCIAL COMMUNITY AWARENESS 2. The context that required the initiation of the practice (100 - 120 words) Situated in the district of Darjeeling, the college falls under a rural Panchayat area. Though the area is going through phases of development under various government schemes, the majority of the population belonging to the lower income group or BPL are still deprived of proper formal education. As a consequence the awareness related to socially crucial issues is quite lacking among the local people. Therefore, it has become a consistent practice of the college to conduct social awareness programmes every year. This year the IQAC decided to conduct a gender sensitization programme to make the local people aware about the worth of the girl children and warn against female foeticide and infanticide. Later, when in the month of February emerged an engulfing fear of Novel Coronavirus (prior to the declaration of Pandemic) the IQAC conducted another programme on COVID Awareness. 3. Objectives of the practice (50 - 60 words) • To sensitize the local people about gender equality. • To warn the local community against the female foeticide and infanticide. • To motivate the local people to save the childhood of girl children and promote their education. • To spread awareness regarding disease caused by Novel Coronavirus. 4. The Practice (250 - 300 words) This practice included two programmes as follows: a. Gender Sensitization: It was a week based programme in which trainees of the college took part in Poster writing competition on the importance of girl children for the development of society, and rally and street play on prevention of female foeticide and infanticide. The poster writing competition took place in the college itself. For the rally the entire area falling under Atharokhai Gram Panchayat was chosen. On that very day all trainees and staff assembled in the college ground at 10.30 A.M. The rally began at 11 A.M. with trainees holding posters in hand and giving slogans on the topic. The Rally stopped at one prominent place where four roads meet to enact the street play. The Play was written and directed by our faculty Members. Prior permission was taken from the administration for this gathering. When the play started it gradually attracted the crowd who enjoyed it very much. When it ended many local women came forward to express their liking and share their experiences in tears with us. The trainees and staff then came back to the college. b. COVID Awareness: When the world first got to know about the spread of Novel Coronavirus it could not foresee that soon it would take the form of Pandemic. We were no exception. By February, the fast spread of this disease created fear and uncertainty among all. Understanding the seriousness of the matter, the IQAC arranged a special Talk cum Awareness programme on it . The resource person was Dr. Kalyan Khan, Associate Professor of North Bengal Medical College. He demonstrated the origin and nature of this disease, and

educated the audience with safety measures like keeping social distance, wearing masks and washing hands etc. He made the audience familiar with WHO instructions also. 5. Obstacles faced if any and strategies adopted to overcome them (150 - 200 words) No obstacles were faced. 6. Impact of the practice (100 - 120 words) • The trainees became aware of the importance of gender sensitization. • The local people got to know the evils of female foeticide and infanticide. • Creativity of the trainees was encouraged. • Local community was made to understand the importance of girl children for the development of society. • People were informed about the outbreak of Novel Coronavirus. 7. Resources required This programme required minimum resources. It is the practice of the college to preserve the props and accessories used in one programme for future use. This programme required- • Papers, pencils and colour for Poster writing(some preserved items were reused). • Microphones (mostly from the college, 3extra microphones with sound boxes were hired) • Refreshment

8. About the Institution i. Name of the Institution : SILIGURI B.Ed. COLLEGE ii. Year of Accreditation : 2016 iii. Address : Siliguri B.Ed. College, P.O. -Kadamtala, Dist.- Darjeeling iv. Grade awarded by NAAC : B v. E-Mail : slg_bedclg@yahoo.co.in vi. Contact person for further details : 9832324347 vii. Website : www.siliguribedcollege.com

BEST PRACTICE - 2

1. Title of the practice: PROMOTING MULTILINGUALISM

2. The context that required the initiation of the practice (100 - 120 words) North Bengal is very rich in linguistic variety and resources. A large variety of dialects along with standard language are spoken here. Therefore trainees coming to study at this college also reflect that variety. Each Classroom is a multilingual classroom where trainees speak in Bengali, Rajbanshi, kamtapuri, Nepali, Hindi, English, Sadri, Kuruk etc. The medium of instruction is mainly English though the teachers follow a bilingual/multilingual approach as per the urgency of the classroom situation. The curriculum also offers course 1.1.4 "Language Across the Curriculum" which addresses the issue nicely. In the University examination the candidates are allowed to write in English/Bengali/Nepali/Hindi. In this context it becomes the responsibility of the college to uphold the true essence of multilingualism and promote the same both in curricular and co-curricular activities. The college always endeavours to make this representation of multilingualism rather its strength and not a threat leading to linguistic stress.

3. Objectives of the practice (50 - 60 words) • To nurture multilingualism. • To create an inclusive ambiance in terms of multilingualism so that nobody feels minor or left out in terms of language. • To enable trainees to know and respect each other's language. • To embrace each other's language with love and respect. • To make the trainees understand that language is not a barrier, rather a strong medium of communication. • To make trainees coming from other places accustomed with the regional language and dialects.

4. The Practice (250 - 300 words) The college organizes a considerable number of cultural events throughout the year. These programmes offer wonderful scope to nurture and promote multilingualism. In the cultural programmes organized to observe various significant national days and other occasions the group performances were organized in such a way as to integrate participants from diverse languages to weave a beautiful garland of linguistic unity. For example, trainees from the Bengali speech community take part in Nepali song/ dance whereas trainees from Nepali speech community participate in Bengali song/ dance/ recitation. In the International Mother Language Day a colourful programme representing a number of mother languages was offered. A group of trainees rendered a PPT on their mother language Kuruk, "Origin of Kuruk Language" which has been posted in the college YouTube channel(<https://youtube.com/watch?vrkWm6IEsJaQ>featureshare) also. Thus the college encouraged trainees to promote a heterogeneous multilingual environment in the college.

5. Obstacles faced if any and strategies adopted to overcome them (150 - 200 words) • Understanding a different language for a cultural event created initial hesitation among the participants. But programme-in-charges motivated and encouraged to boost up their confidence. The meanings of

the lyrics were translated in their mother tongues. 5. Impact of the practice (100 - 120 words) • All the trainees learned that linguistic difference is not a barrier in communication. With emotional attachment these differences can be overcome. • Such multilingual events promote the harmony of the institution. • Trainees learn that linguistic difference does not pose any threat or obstacle to achieve national integration. • Trainees are able to disseminate this valuable learning to the young learners of their classroom. 6. Resources required This programme required minimum resources. It is the practice of the college to preserve the props and accessories used in one programme for future use. This programme required- • Papers, pencils and colour for board drawing and hall decoration (some preserved items were reused). • Audio system (provided by the college) • Refreshment 7. About the Institution i. Name of the Institution : SILIGURI B.Ed. COLLEGE ii. Year of Accreditation : 2016 iii. Address : Siliguri B.Ed. College, P.O. -Kadamtala, Dist.- Darjeeling iv. Grade awarded by NAAC : B v. E-Mail : slg_bedclg@yahoo.co.in vi. Contact person for further details : 9832324347 vii. Website : www.siliguribedcollege.com

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.siliguribedcollege.com/userfiles/file/NEW%20Best%20Practice%202019-2020_compressed.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision statement of the college is: " To meet State's growing need for efficient and committed learner-centred teachers who make education accessible to all without considerations of caste, creed or gender". The mission statement of the college is : " To demonstrate how to learn" with the following objectives: To mould teachers who are knowledgeable and compassionate in their professional practice, creative and reflective in designing and assessing classroom performance, and who are guided by a sense of social and ethical responsibility to the students and wider society. To enrich our classroom practices with the best of current research in teaching, learning and classroom planning. The college, with the aforetasted vision, mission and objectives, endeavors ceaselessly to train a group of enthusiastic, competent and dynamic student educators to serve the society in general and the arena of education in particular. Semester wise academic performance is very good. Teachers trained by this institution are successfully pursuing their professional life in both urban and rural schools of Darjeeling district and beyond. One distinctive practice of the College is the daily morning assembly which is taken up for 15 minutes before the commencement of classes. It is an effective step for maintaining discipline, and punctuality. Co Curricular activities are organized in the College throughout the year in which members of various students' sub committees are involved. Under the supervision of the Programme in charge/, these programmes give a platform to nurture leadership abilities, develop social skills and project hidden talents and potentialities of the trainees. The close relationship between the mentor and the mentees help the students to go beyond being only service seekers and to feel connected to the College as responsible members of this family. The college utilizes the rich fabric of diverse cultural, social, linguistic background of the trainees which get reflected in various cultural programmes. Consistent organization of a variety of social awareness and gender sensitization programmes over the years has contributed significantly to produce socially productive and responsible members of the society.

Provide the weblink of the institution

<http://www.siliguribedcollege.com/userfiles/file/Distinctiveness%20of%20our%20institution%20.pdf>

8.Future Plans of Actions for Next Academic Year

Future Plans: • To do proper processing for securing fire safety measures. • To go for library automation. • To take initiatives for preparing paper works for NAAC reaccreditation (3rd cycle). • To install fixed LCD projection in another classroom. • To start renovation work for Principal's chamber, staff room and ground floor hall. • To take initiatives for building extension so that seat capacity may be increased. • To conduct community extension service. • To encourage faculty members for research and publication.